

# BOARD OF COUNTY COMMISSIONER'S

MARCH 24, 2014

Paul Odom III led in Prayer and Pledge of Allegiance.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 24<sup>th</sup> day of March 2014 in the meeting Room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Roll was called by Tammy Belinson, County Clerk/Secretary, and those present were:

Rusty Sullivan, Chairman  
Darry Stacy, Vice-Chairman  
Rod Cleveland, Member  
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Heather Darby, Assistant District Attorney Jim Robertson, Bryant Rains, Stephen Koranda, George Mauldin, Melinda Duke, Rhett Burnett, Christine Cartmell, Valerie Mattheus, Gayla Sukenis, Kathy Singer, Andy Rieger, Mona Nelson and Linda Atkins.

After the reading of the minutes of the Regular Meeting of March 17, 2014, and there being no additions or corrections, Darry Stacy moved that the minutes be approved. Rod Cleveland seconded the motion.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

## A. Old Business:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Darry Stacy, to **award** the low bid of J L Premier Design & Landscape in the amount of \$75.00 per seven (7) Lawn Treatment Services totaling \$525.00; and \$20.00 per man hours for Lawn Care Services for Bid #COM-1661 – One-Year Non-Encumbered Contract for Lawn Treatment and Lawn Care Services for the Cleveland County Courthouse located at 201 S. Jones, Norman, Oklahoma. The bid term will be from bid award date through one (1) year, with the option to renew up to two (2) more years.  
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

## B. Items of Business:

1. As recommended by Director of Safety and Emergency Management George Mauldin, Rod Cleveland moved to **strike** from the agenda the **Resolution** regarding a

county Burn Ban as per the Oklahoma Statute Title 2, Section 16-26 B since current weather does not call for adopting the Resolution at this time.

Darry Stacy seconded the motion.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

2. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **Transfer** of all agreements with Oklahoma Office Systems now dba/ OneSource through June 30, 2014.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

3. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Transfer** of all agreements with TLOxp now dba/ TransUnion Risk and Alternative Data Solutions, Inc. through June 30, 2014.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

4. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **Contract** renewal between Cleveland County Fair Board and Eureka Water Company 1/1/2014 through June 30, 2014.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

5. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Renewal Contract** K-0708-114 Amendment No. 5 between the Cleveland County Commissioners and the Norman Municipal Authority for the lease of property at the west entrance of the Cleveland County Fairgrounds on Porter Ave. north of Robinson St. to be used as a drop off recycling center. The contract term is extended until April 22, 2015.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

6. Darry Stacy moved, seconded by Rod Cleveland, to **approve Plans for Project #J3-0113(004)RB, J/P #30113(04)**, 180<sup>th</sup> Ave. located in Cleveland County District #2.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

7. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Resolution** disposing of the following Equipment for the Cleveland County Treasurer’s Office to be declared surplus for the February 13 & 14, 2014 County Auction.

<b>a.Dell CPU:</b>	C222-103	C222-104	C222-117	C222-151
	C222-127	C222-135	C222-137	C222-141
	C222-143	C222-147	C222-152	C222-153

**b.Monroe Calculator:** C203-26

**c. Lexmark Printer:** C205-18

**d.Cannon 3080C Scanner:** C205-36 C205-37

**e.Dell Latitude XFR Laptop:** C222-154 C222-155

**f. Dell Monitor:** C222-85      C222-96      C222-99      C222-128  
C222-138

**g. Canon CFX-L4000 Fax Machine:** C223-1

**h. Digital Mail Machine:** C228-6

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.  
Motion carried.

8. Darry Stacy moved, seconded by Rod Cleveland, to **approve the Resolution** disposing of the following Equipment for the Cleveland County Clerk’s Office\* to be declared surplus and junked: (\*Clerk’s note: Was sold at County Auction February 14, 2014.)

**a. Monitor:** F222-119      F222-86      F222-87      F222-90  
F222-91

**b. CPU:** F222-81      F222-94      F222-95      F222-96

**c. Calculator:** F202-41      F202-48

**d. Transcriber:** F211-6

**e. Rolodex:** F121-55

**f. Typewriter Stand:** F120-5

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

9. Rod Cleveland moved, seconded by Darry Stacy, to **approve the Resolution** disposing of Item #C222-106, Server Switch for the Cleveland County Treasurer’s Office to be declared surplus and junked.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

10. Darry Stacy moved, seconded by Rod Cleveland, to **approve the Resolution** disposing of Item #D304-21, John Deere 6105M Cab Tractor for Cleveland County District #2 to be declared surplus and traded.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.  
Motion carried.

11. Rod Cleveland moved, seconded by Darry Stacy, to **approve the Resolution** disposing of the following equipment for the Cleveland County Election Board that was sold at the February 13 & 14, 2014 County Auction:

- a. SL111-19      Metal Shelving
- b. SL111-20      Metal Shelving
- c. SL201-08      Typewriter Wheelwriter 5
- d. SL201-09      Typewriter Wheelwriter 5
- e. SL201-12      Typewriter Wheelwriter 5
- f. SL201-14      Typewriter Wheelwriter 5
- g. SL222-23      HP Compaq DC 5800
- h. SL222-24      HP Compaq DC 5800
- i. SL222-31      Optiplex 380 Desktop
- j. SL222-32      Optiplex 380 Desktop
- k. SL222-33      Optiplex 380 Desktop
- l. SL222-34      Optiplex 380 Desktop

- m. SL222-35 Optiplex 380 Desktop
- n. SL222-36 Optiplex 380 Desktop
- o. SL222-41 Dell CPU System
- p. SL222-42 Dell Flat 17” Monitor
- q. SL222-43 Dell Flat 17” Monitor
- r. SL222-44 Dell Flat 17” Monitor
- s. SL222-45 Dell CPU System
- t. SL222-46 Dell CPU System
- u. SL222-47 Dell CPU System
- v. SL222-48 Dell Flat 17” Monitor
- w. SL222-49 Dell CPU System
- x. SL222-50 Dell Flat 17” Monitor
- y. SL299-02 13” Pro –Series GBC 3500 Laminator

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

- 12.** Darry Stacy moved, seconded by Rod Cleveland, to **approve** the Alcoholic Beverage Tax in the amount of \$24,855.59  
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

- 13.** Rod Cleveland moved, seconded by Darry Stacy, to **approve** the Corrected February 2014 Monthly Reports of the following Officers

- a. Rhonda Hall, Court Clerk

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.  
Motion carried.

- 14.** Darry Stacy moved, seconded by Rod Cleveland, to **approve** the following **Cash Fund Appropriations:**

a. Co Assessor’s Revolving	\$ 223.00
b. Bridge Capital Improvement	\$ 38.37
c. Cleveland County Justice Center	\$175,196.88
d. Co Bridge and Road Improvement Fund	\$ 48,344.99
e. Co Commissioners Building Fund	\$ 8.35
f. Co Clerk’s Lien Fee	\$ 6,613.15
g. Co Clerk’s Preservation Fee	\$ 21,699.78
h. County Health	\$ 5,249.19
i. Court Clerk Revolving Fund	\$ 53.01
j. DA Incarceration Costs	\$ 614.34
k. Drug Court Revolving Fund Adult	\$ 1,138.60
l. Co Fair Board	\$ 14,879.75
m. Highway Unrestricted	\$652,130.78
n. Sales Tax	\$643,350.36
o. Co. Sheriff Federal Share Revenue Fund	\$ 2.73
p. Co Sheriff Revolving	\$160,143.00

q. Co Sheriff Service Fees	\$ 39,681.36
r. Co Treasurer’s Certification Fee	\$ 3,635.00

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

**15. Rod Cleveland moved, seconded by Darry Stacy, to approve the following Blanket Purchase Orders submitted for the following Departments:**

**District #1:**

14-4448	T2A	Inland Truck Parts Company	\$	3,000.00
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**District #3:**

14-4389	T2A	Warren Cat	\$	2,500.00
14-4419	T2A	The Farm Store	\$	1,000.00
14-4420	T2A	G.W. VanKeppel Company	\$	1,500.00
14-4421	T2A	Warren Cat	\$	2,500.00
14-4422	T2A	Bruckner’s Truck Sales, Inc.	\$	2,000.00
14-4423	T2A	KSM Exchange, L.L.C.	\$	2,000.00
14-4424	T2A	Noble Farm and Building Supply	\$	1,000.00
14-4428	T2A	Palace Auto Supply	\$	1,000.00
14-4429	T2A	Perfection Equipment Company	\$	750.00

**Building Maintenance:**

14-4444	SM2	W.W. Grainger, Inc.	\$	1,000.00
14-4491	SM2	Fabriclean Supply of Oklahoma	\$	3,000.00

**Health Dept:**

14-4382	MD1C	Michelle Whitlock	\$	100.00
14-4406	MD1C	LoRee Romero	\$	50.00
14-4456	MD2	Oklahoma Gas & Electric Services	\$	10,000.00

**Fair Board:**

14-4400	FF2	Eureka Water Company	\$	200.00
14-4402	FF2	OneSource Managed Service	\$	350.00
14-4403	FF2	UniFirst	\$	500.00
14-4409	FF2	OPUBCO Communication Group	\$	1,000.00

**Sheriff’s Dept:**

14-4489	B2A	LexisNexis Risk Data Management	\$	200.00
14-4490	B2A	Palace Auto Supply, Inc.	\$	500.00

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

16. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **Certificate of Requesting Officers** on Blanket Purchase Order Numbers as follows:

**FY 13/14**

**General:**

14-0087-CCJC2	14-0089-CCJC2	14-0092-CCJC2	14-0102-SP1C
14-1446-B2A	14-1447-CCJC2	14-3107-B2A	14-3151-CCJC2
14-3152-B2A	14-3183-B2A	14-3184-CCJC2	14-3395-B2A
14-3705-B2A			

**Highway:**

14-0164-T2A	14-0217-T2A	14-1095-T2A	14-1324-T2A
14-1430-T2A	14-1877-T2A	14-3268-T2A	14-3298-T2A

**Sheriff Commissary:**

14-3656-CFBC2

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

17. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the following **Purchase Orders** for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

**FY 13/14**

a. General Fund	\$	601,816.09
b. Highway Fund	\$	103,081.33
c. Health Fund	\$	13,746.91
d. Sheriff Commissary Fund	\$	8,348.67
e. Sheriff Revolving Fee Fund	\$	183,153.16
f. STOP Violence Against Women Fund	\$	8,117.98
g. Sheriff Cleveland County Justice Center Fund	\$	36,582.85
h. Treasurer Certification Fee Fund	\$	465.36
i. County Clerk Preservation Fee Fund	\$	10,836.35
j. Fair Board Fund	\$	2,218.10

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

- C. There was no **new business** to come before the **Board** for discussion.

- D. During Commissioner’s Discussions regarding County Business, Commissioner District #1 Rod Cleveland asked Commissioner District #3 Rusty Sullivan about sand he saw stockpiled on 149<sup>th</sup> and Meridian. Rusty Sullivan explained that it was stock piled there for convenience during the snow storms and with the owner’s permission.

**E.** There were no **comments** made from the **Public**.

**F.** There being no further business to come before the Board, Darry Stacy moved that the meeting be **adjourned** at 1:09 pm. Rod Cleveland seconded the motion.  
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

(Clerk’s Note: Agenda was posted on March 21, 2014 at 9:43 am.)